



**NORTH EASTERN INSTITUTE OF FOLK MEDICINE
PASIGHAT (ARUNACHAL PRADESH)**

Government of India

Ministry of Ayurveda, Yoga & Naturopathy, Unani, Siddha & Homoeopathy (AYUSH)



INVITATION FOR EXPRESSION OF INTEREST (EoI)

National Study on the Status and Role of Local Health Traditions

1. The North Eastern Institute of Folk Medicine (NEIFM), Ministry of AYUSH, Government of India, Pasighat proposes to engage a nationally reputed consultancy organization /institution/ consortium to undertake a ***National Study on the Status and Role of Local Health Traditions***. The objective and desired outcome of the study is to provide an overview of the State-wise distribution, numbers, status, streams of practice and role of Local Health Traditions and its carriers across India and the North-Eastern states in particular, with possible recommendations for strengthening them emerging from the study.
2. Interested parties fulfilling the eligibility criteria may submit their EoI in the prescribed Application Form along with all mandatory documents and the processing fee of Rs. 500/- (non-refundable) in a sealed envelope marked **EXPRESSION OF INTEREST (EoI) for National Study on the Status and Role of Local Health Traditions** and delivered to the following address by **04.00 pm on the last date, i.e., within 21 days from the date of publication of Call for Expression of Interest in the Newspapers**. The proposals received after the last date or received incomplete will not be entertained.

**The Director
North Eastern Institute of Folk Medicine
Ministry of AYUSH, Government of India,
PLT Road, Pasighat - 791102,
East Siang District,
Arunachal Pradesh**

3. Scope of EOI

- 3.1. The study will involve desk research and field research. The study will have to be conducted in six regions across India, viz., North-Eastern, Northern, Southern, Eastern, Western and Central regions.
- 3.2. The national study will have to be appropriately designed as a national representative sample study covering statistically relevant household sample size across the country, which is representative of the total households in India¹ with good depth and breadth, selected based on a multistage and random sampling methodology. The proposed study is required to focus primarily on households with additional efforts for in depth interviews with healers documenting the following indicative key domains:
 - Availability, accessibility of traditional healers
 - Health seeking behavior, utilization, multiple recourse

¹ As per Census 2011, the total no of households in India (inclusive of Urban and Rural) is 246,740,228

- Health experience and degree of satisfaction
- Perception of relief
- Every day practices with respect to food
- Every day practices with respect to Minor ailments
- Understanding of folk healing methods of diagnosis and treatment
- Management of Specific ailments
- Expenditure and affordability
- Different streams of local health traditions (E.g.: midwifery, bone setting, etc)

3.3 National Workshops will be required to be organized to –

- i. Develop the statistical design and methodology
- ii. Train the field study team coordinators before commencing the study
- iii. Assess the use of study instruments/research tools and monitor the progress of the field study
- iv. Undertake the analysis, and
- v. Disseminate the results of the field study.

4. Eligibility Conditions

Reputed organizations/institutions/consortia fulfilling the following criteria, as on the date of submission of the Expression of Interest (EoI), are eligible to respond to the EOI. EOI Proposals which do not fulfill any and all of the following criteria are liable to be rejected. Institutions while submitting their EoIs, are required to enclose relevant documentary proof, in support of their claim(s), of fulfilling the eligibility criteria.

- 4.1. The Applicant must have at least 3(three) years of experience in similar or related fields. Prior experience of working in the NE region and with state or central government departments is desirable.
- 4.2. The Applicant must have qualified personnel with requisite credentials to mobilize an experienced expert team for planning, implementing and reporting the project, etc. The Applicant must be able and willing to deploy resources and man-power at various locations across the project area.
- 4.3. The Applicant must have a minimum annual turnover of Rs. 1.00 Crore during the last three years. However Government Institutions and purely philanthropic organizations will be exempted from this requirement.

5. Mandatory documents required

The following documents (self-attested) wherever applicable are required to be submitted by the applicant at the time of submitting their EoIs/Applications to the Director, NEIFM:

- 5.1. Application Form in the prescribed format duly filled up & signed,

- 5.2. Copy of Articles & Memorandum of Association, , Aims & Objectives of the Organisation, Bye Laws , Constitution etc.
- 5.3. Registration Certificate / Deed of Partnership/ Trust Deed
- 5.4. Detailed profile of the institution
- 5.5. Organizational profile of the Institution in terms of technical staff highlighting their professional competence and details of in-house infrastructure available to support to claim of capability to take up the proposed project work
- 5.6. Documents in support of having at least 3 years working experience in similar or related fields.
- 5.7. Details of clients/ departments with which the applicant has worked in the last 3 years
- 5.8. Copy of Pan Card of the Applicant Organization
- 5.9. Registration Certificate under Section 12A of the Income-tax Act, 1961.
- 5.10. IT Exemption Certificate under Section 35(i), if exempted
- 5.11. IT Exemption Certificate under Section 80G, if exempted
- 5.12. Acknowledgement of latest Income Tax Return (ITR)
- 5.13. Unabridged Audited Annual Accounts and Annual Reports for the last three years.
- 5.14. A self declaration on the Organisation's Letter Head that neither the Owner/ Partner/ Director/ Principal of the Bidder nor any of his/her close relative is drawing any pecuniary benefit or remuneration from NEIFM or is a Director of NEIFM;
- 5.15. A self declaration on the Organisation's Letter Head that the bidder has not been black listed by any organisation/agency and/or does not have any pending criminal proceeding.
- 5.16. An amount of Rs. 500/- (Rupees five hundred) (non-refundable) as processing fee of EOI, in the form of Demand Draft in favour of "The Director, NEIFM, Pasighat"

6. Pre-qualification Criteria

Applications will be evaluated and short-listed based on the criteria given in the table below. Applicants who secure atleast 50 out of total 100 marks, will be short-listed for the Final Selection Procedure.

Sl. No.	Criteria	Weightage	
1)	Past experience of the firm :		60%
	a) Number of years of experience	25%	
	b) Past experience of similar nature	50%	
	c) Past experience in related sector(s)	25%	
2)	Experience of key personnel :		25%
	a) Qualifications of key personnel	30%	
	b) Relevant experiences of key personnel	70%	
3)	Financial strength of the applicant :		15%
	a) Financial turnover for last three years	100%	

APPLICATION FORM

Name of the Organisation:	
Year of establishment:	
Act under which registered with registration number	
Date of Registration:	
Type of Organisation (*)	
Exemption(s), if any available under Income tax or any other Act.	
Registered Address:	
Phone Nos.	
Fax	
E-mail	
Website	
Contact Person Name	
Designation	
Landline No. (with STD Code)	
Mobile No.	
Authorised Signatory's Signature with seal	
Name	
Designation	
Date	

(*) As per your registration

Checklist

The following documents (self-attested), where applicable, are required to be submitted along with the Application

Sl	Document	Yes	No
1	Prescribed Application Form duly filled in & signed with seal		
2	Copy of Articles & Memorandum of Association, Aims & Objectives of the Organisation, Bye Laws, Constitution, etc,		
3	Registration Certificate / Deed of Partnership/Trust Deed etc.		
4	Detailed Profile of the Institution.		
5	Organizational profile of the Institution in terms of technical staff highlighting their professional competence and details of in-house infrastructure available to support to claim of capability to take up the proposed project work		
6	Documents in support of having at least 3 years working experience in similar or related fields.		
7	Details of clients/ departments with which the applicant has worked in the last 3 years		
8	Copy of Pan Card of the Applicant Organization		
9	Registration Certificate under Section 12A of the Income-tax Act, 1961, if required		
10	IT Exemption Certificate under Section 35(i), if exempted		
11	IT Exemption Certificate under Section 80G, if exempted		
12	Acknowledgement of latest Income Tax Return (ITR)		
13	Unabridged Audited Annual Accounts and Annual Reports for the last three years.		
14	Self declaration on the Organisation's Letter Head that neither the Owner/ Partner/ Director/ Principal of the Bidder nor any of his/her close relative is drawing any pecuniary benefit or remuneration from NEIFM or is a Director of NEIFM;		
15	Self declaration on the Organisation's Letter Head that the bidder has not been black listed by any organisation/agency and/or does not have any pending criminal proceeding.		
16	An amount of Rs. 500/- (Rupees five hundred) (non-refundable) as processing fee of EOI, in the form of Demand Draft in favour of "The Director, NEIFM, Pasighat"		
Authorised Signatory's Signature with seal		Date:	
Signatory's Name:			
Designation:			