



**NORTH EASTERN INSTITUTE OF FOLK MEDICINE  
PASIGHAT (ARUNACHAL PRADESH)**

Government of India

Ministry of Ayurveda, Yoga & Naturopathy, Unani, Siddha & Homoeopathy (AYUSH)



**INVITATION FOR EXPRESSION OF INTEREST (EoI)**

**Training Assessment and Certification of Traditional Healthcare  
Paramedics/Practitioners of the Eight North-eastern States of India**

1. The North Eastern Institute of Folk Medicine (NEIFM), Ministry of AYUSH, Government of India, Pasighat proposes to engage a nationally reputed consultancy organization/institution/ consortium to undertake a pilot project of **Training Assessment and Certification of 200 Nos. Traditional Healthcare Paramedics/Practitioners of the Northeastern States of India**. The objective of the programme is to develop Minimum Standards of Competence (MSC) for Traditional Healthcare Practitioners (THPs) in selected streams of practice/ailments, assess gaps in their knowledge and skills and thereafter train and upgrade them to qualify for certification by bodies accredited with the Quality Council of India (QCI)/ National Accreditation Board for Certification Bodies (NABCB). The desired outcome of the project is to create a resource pool of certified THPs who can support and serve local AYUSH Institutions to deliver primary healthcare to the community.
2. Interested parties fulfilling the eligibility criteria may submit their EoI in the prescribed Application Form along with all mandatory documents and the processing fee of Rs. 500/- (non-refundable) in a sealed envelope marked **EXPRESSION OF INTEREST (EoI) for Training Assessment and Certification of Traditional Healthcare Practitioners of the Northeastern States of India**. and delivered to the following address by **04.00 pm on the last date, i.e., within 21 days from the date of publication of Call for Expression of Interest in the Newspapers**. The proposals received after the last date or received incomplete will not be entertained.

**The Director  
North Eastern Institute of Folk Medicine  
Ministry of AYUSH, Government of India,  
PLT Road, Pasighat - 791102,  
East Siang District,  
Arunachal Pradesh**

**3. Scope of EOI**

- 3.1. Survey , Identification and Selection of Folk Healing streams of Practice.
- 3.2. Design and development of Minimum Standards of Competence (MSC) for each of the selected streams of practice for assessing the awareness, knowledge and skills of Folk Healers.
- 3.3. Assessment of Prior Learning & Selection of Folk Healers who fulfill the MSC, for further capacity building.
- 3.4. Design & Development of Curriculum of training, training of trainers, conduct and coordination of training programs in each of the northeastern states, and post learning testing.
- 3.5. Accreditation of Training and Testing programmes with Quality Council of India (QCI)/ National Accreditation Board for Certification Bodies (NABCB)

- 3.6. Post Learning Certification and accreditation of Folk Healers on successful completion of the Capacity Building programme.
- 3.7. **Planning, Organization and Coordination for the programme which would interalia include :**
  - 3.7.1. **Venue Arrangements:** Venue should be organized in NEIFM or in any or each of the eight north eastern states, with sufficient area to accommodate 30 training participants, overhead projector, space for making medicine preparations and demonstrations.
  - 3.7.2. **Program Design:** including Development of Minimum Standards of Competence, Training Program, Assessment and Certification of both Prior Learning and Post Training.
  - 3.7.3. **Program Material** to all participants in local languages (which have their own script) or Hindi or English
  - 3.7.4. **Program Kit** to all participants
  - 3.7.5. Arranging **Competent Faculty** and Speakers
  - 3.7.6. **Dissemination about the training, assessment and certification program** through Print Media and Web based Advertisements, Application Management, Mailing and Program Brochures
  - 3.7.7. **Scrutiny** and Verification of Applications
  - 3.7.8. Experiential Field Trips for Medicinal Plants identifications, Patient documentation and any other skills enhancing experiences, etc. to be mutually decided, as per program needs.

#### 4. Eligibility Conditions

Reputed organizations/institutions/consortia fulfilling the following criteria, as on the date of submission of the Expression of Interest (EOI), are eligible to respond to the EOI. EOI Proposals which do not fulfill any and all of the following criteria are liable to be rejected. Institutions while submitting their EoIs, are required to enclose relevant documentary proof, in support of their claim(s), of fulfilling the eligibility criteria.

- 4.1. The Applicant must have at least 3(three) years of experience in similar or related fields. Prior experience of working in the NE region and with state or central government departments is desirable.
- 4.2. The Applicant must have qualified personnel with requisite credentials to mobilize an experienced expert team for planning, implementing and reporting the project, etc. The Applicant must be able and willing to deploy resources and man-power at various locations across the project area.
- 4.3. The Applicant must have a minimum annual turnover of Rs. 1.00 Crore during the last three years. However Government Institutions and purely philanthropic organizations will be exempted from this requirement.

#### 5. Mandatory documents required

The following documents (self-attested) wherever applicable are required to be submitted by the applicant at the time of submitting their EoIs/Applications to the Director, NEIFM:

- 5.1. Application Form in the prescribed format duly filled up & signed,
- 5.2. Copy of Articles & Memorandum of Association, , Aims & Objectives of the Organisation, Bye Laws , Constitution etc.
- 5.3. Registration Certificate / Deed of Partnership/ Trust Deed
- 5.4. Detailed profile of the institution

- 5.5. Organizational profile of the Institution in terms of technical staff highlighting their professional competence and details of in-house infrastructure available to support to claim of capability to take up the proposed project work
- 5.6. Documents in support of having at least 3 years working experience in similar or related fields.
- 5.7. Details of clients/ departments with which the applicant has worked in the last 3 years
- 5.8. Copy of Pan Card of the Applicant Organization
- 5.9. Registration Certificate under Section 12A of the Income-tax Act, 1961.
- 5.10. IT Exemption Certificate under Section 35(i), if exempted
- 5.11. IT Exemption Certificate under Section 80G, if exempted
- 5.12. Acknowledgement of latest Income Tax Return (ITR)
- 5.13. Unabridged Audited Annual Accounts and Annual Reports for the last three years.
- 5.14. A self declaration on the Organisation's Letter Head that neither the Owner/ Partner/ Director/ Principal of the Bidder nor any of his/her close relative is drawing any pecuniary benefit or remuneration from NEIFM or is a Director of NEIFM;
- 5.15. A self declaration on the Organisation's Letter Head that the bidder has not been black listed by any organisation/agency and/or does not have any pending criminal proceeding.
- 5.16. An amount of Rs. 500/- (Rupees five hundred) (non-refundable) as processing fee of EOI, in the form of Demand Draft in favour of "The Director, NEIFM, Pasighat"

## 6. Pre-qualification Criteria

Applications will be evaluated and short-listed based on the criteria given in the table below. Applicants who secure atleast 50 out of total 100 marks, will be short-listed for the Final Selection Procedure.

Sl. No.	Criteria	Weightage	
1)	Past experience of the firm :		<b>60%</b>
	a) Number of years of experience	20%	
	b) Past experience of similar nature	50%	
	c) Past experience in related sector(s)	20%	
	d) Past experience of working in NE India	10%	
2)	Experience of key personnel :		<b>25%</b>
	a) Qualifications of key personnel	30%	
	b) Relevant experiences of key personnel	70%	
3)	Financial strength of the applicant :		<b>15%</b>
	a) Financial turnover for last three years	100%	

## APPLICATION FORM

<b>Name of the Organisation:</b>	
<b>Year of establishment:</b>	
<b>Act under which registered with registration number</b>	
<b>Date of Registration:</b>	
<b>Type of Organisation (*)</b>	
<b>Exemption(s), if any available under Income tax or any other Act.</b>	
<b>Registered Address:</b>	
<b>Phone Nos.</b>	
<b>Fax</b>	
<b>E-mail</b>	
<b>Website</b>	
<b>Contact Person Name</b>	
<b>Designation</b>	
<b>Landline No. (with STD Code )</b>	
<b>Mobile No.</b>	
<b>Authorised Signatory's Signature with seal</b>	
<b>Name</b>	
<b>Designation</b>	
<b>Date</b>	

(\*) As per your registration

## Checklist

The following documents (self-attested), where applicable, are required to be submitted along with the Application

Sl	Document	Yes	No
1	Prescribed Application Form duly filled in & signed with seal		
2	Copy of Articles & Memorandum of Association, Aims & Objectives of the Organisation, Bye Laws, Constitution, etc,		
3	Registration Certificate / Deed of Partnership/Trust Deed etc.		
4	Detailed Profile of the Institution.		
5	Organizational profile of the Institution in terms of technical staff highlighting their professional competence and details of in-house infrastructure available to support to claim of capability to take up the proposed project work		
6	Documents in support of having at least 3 years working experience in similar or related fields.		
7	Details of clients/ departments with which the applicant has worked in the last 3 years		
8	Copy of Pan Card of the Applicant Organization		
9	Registration Certificate under Section 12A of the Income-tax Act, 1961, if required		
10	IT Exemption Certificate under Section 35(i), if exempted		
11	IT Exemption Certificate under Section 80G, if exempted		
12	Acknowledgement of latest Income Tax Return (ITR)		
13	Unabridged Audited Annual Accounts and Annual Reports for the last three years.		
14	Self declaration on the Organisation's Letter Head that neither the Owner/ Partner/ Director/ Principal of the Bidder nor any of his/her close relative is drawing any pecuniary benefit or remuneration from NEIFM or is a Director of NEIFM;		
15	Self declaration on the Organisation's Letter Head that the bidder has not been black listed by any organisation/agency and/or does not have any pending criminal proceeding.		
16	An amount of Rs. 500/- (Rupees five hundred) (non-refundable) as processing fee of EOI, in the form of Demand Draft in favour of "The Director, NEIFM, Pasighat"		
<b>Authorised Signatory's Signature with seal</b>		<b>Date:</b>	
<b>Signatory's Name:</b>			
<b>Designation:</b>			