

F.No.Y.12011/2/2020-AS
Government of India
Ministry of AYUSH
Ayurveda Section

GPO Complex, B Block,
AYUSH Bhawan,
INA, New Delhi – 110023.

Dated: 28 February, 2020

VACANCY CIRCULAR


Sub: Filling up the post of Director, North Eastern Institute of Folk Medicine (NEIFM), Pasighat, Arunachal Pradesh - reg.

It is proposed to fill up the post of Director, North Eastern Institute of Folk Medicine (NEIFM), Pasighat, Arunachal Pradesh, an autonomous body under the Ministry of AYUSH, Government of India.

2. The post is proposed to be filled up on deputation including short term contract basis for a period not exceeding 5 years. The details regarding eligibility conditions for the post etc are given in **Annexure-I**.

3. The application in the prescribed proforma, complete in all respect should reach through proper channel to Shri A. J. J. Kennedy, Under Secretary (Ayurveda), Ministry of AYUSH, Government of India, AYUSH Bhawan, B-Block, GPO Complex, INA, New Delhi-110023 within 60 days from the date of publication of the advertisement for this post in the Employment News/Rozgar Samachar. The format for the application is given at **Annexure-II**. Details are also available on the website of this Ministry (www.ayush.gov.in) and North Eastern Institute of Folk Medicine (NEIFM) (neifm.nic.in).

4. Hindi version will follow.


(A. J. J. Kennedy)
Under Secretary to the Government of India
Tele fax: 011-24651961

Encl: as above

To:

All Ministries/ Departments/Chief Secretaries to State Governments/Administrators, UT Administrations for wider circulation of the vacancy.

Copy to:-

- i. Director, NEIFM, Pasighat. It is requested that it may be posted on the website of NEIFM.
- ii. All field organizations of Ministry of AYUSH.
- iii. DOPT with the request to upload it on their website.
- iv. Director, NIC, Ministry of AYUSH for posting on the Ministry's website.

Government of India
Ministry of AYUSH

**FILLING UP THE POST OF DIRECTOR, NORTH EASTERN INSTITUTE OF FOLK
MEDICINE (NEIFM), PASIGHAT, ARUNACHAL PRADESH**

Applications are invited, **in duplicate**, from eligible candidates for filling up the post of Director, North Eastern Institute of Folk Medicine (NEIFM), Pasighat, Arunachal Pradesh, an autonomous body under the Ministry of AYUSH, Government of India. The eligibility criteria and other details are given below. Details are also available on the website of this Ministry (www.ayush.gov.in) and North Eastern Institute of Folk Medicine (NEIFM) (neifm.nic.in).

1	Name of the post	Director
2	Number of post	One
3	Mode of appointment	By deputation/contract for a tenure of 05 years to till the date of retirement or as decided by the Government, whichever is earlier
4	Scale of pay/ Grade Pay	Level 13 of Pay Matrix, (PB-4) Rs.37400 – 67000 + GP of Rs.8700/- (pre revised)
5	Maximum Age limit	Not exceeding 56 years as on the closing date for receipt of application
6	Eligibility Criteria	<p>A. Officers of the Central/ State Government/ Autonomous bodies/ Research Institutions/ Public Sector Undertakings/ Semi Government statutory or Autonomous organization funded by the Government with the qualifications and experience as stated below.</p> <p><u>Essential Qualification:</u></p> <p>(i) Recognised PG qualification in any of AYUSH streams / Public Health / Health Management or Ethno-botany or Social anthropology / Biological Science / Forestry / Environment Science.</p> <p>(ii) 15 years standing in the profession of which 03 years regular service in grade in Associate Professor / Reader or 08 years combined experience in post graduate teaching (Associate Professor / Reader /Asst. Professor), and atleast 03 years experience in Research and Administration in an AYUSH Educational Institute.</p> <p>(iii) Officers having 03 years regular service in the Pay Scale of level 12 of Pay Matrix, Rs.15600 – 39100 + GP of Rs.7600/- (pre revised) or 05 years combined regular service in the Scale of pay of Rs.15600 – 39100 + GP of Rs.7600/- and level 11 of Pay Matrix, Rs.15600 – 39100 + GP of Rs.6600/- (pre revised).</p> <p><u>Desirable Qualification:</u></p> <p>(i) Administrative/community based experience of over 07 years in responsible category preferably in NE area.</p> <p>(ii) Ph.D. in relevant Science.</p> <p>(iii) Should possess a good publication record.</p>

		<p style="text-align: center;">OR</p> <p>B. Officers of All India Services / State Civil Services having essential qualification as stated below:-</p> <p>(i) <u>Graduation</u></p> <p>(ii) Officers working on analogous posts</p> <p style="text-align: center;">OR</p> <p>(iii) 12 years regular service in Group 'A'.</p> <p style="text-align: center;">OR</p> <p>(iv) Officers having 03 years regular services in level 12 of Pay Matrix, in the Pay Scale of Rs.15600 – 39100 + Grade Pay of Rs.7600/- (pre-revised) or 05 years combined regular service in the scale of pay of Rs.15600 – 39100 + GP of Rs.7600/- and in level 11 of Pay Matrix, in the Pay Scale of Rs.15600 – 39100 + GP of Rs.6600/- (pre-revised).</p> <p><u>Desirable:</u></p> <p>Administrative / community based experience of over 07 years in responsible category preferably in NE area.</p>
7	Officers who are eligible for recruitment by deputation	Officers of the AIS / Central Government / State Government / Autonomous Body / Research Councils / Universities having essential qualification as prescribed above.
8	Tenure of appointment	The tenure will be of 5 years or upto the date of retirement in the parent organization or as decided by the Government, whichever is the earliest.
9	Duties and Responsibilities	<p>i. To act as in charge of overall administration for proper management and affairs of the North Eastern Institute of Folk Medicine (NEIFM), Pasighat;</p> <p>ii. To function as the Member Secretary of the Governing Body.</p>
10	Place of duty	Pasighat, Arunachal Pradesh
11	Last Date for receipt of applications	The application in the prescribed proforma complete in all respect should reach through proper channel to Shri A. J. J. Kennedy, Under Secretary (Ayurveda), Ministry of AYUSH, Government of India, AYUSH Bhawan, B-Block, GPO Complex, INA, New Delhi-110023 within 60 days from the date of publication of the advertisement for this post in the Employment News/Rozgar Samachar.
12	General Instructions	Applications not received through proper channel as well as those received after closing date of receipt of Application shall not be entertained and summarily rejected.

Annexure-II

**APPLICATION FORMAT FOR THE POST OF DIRECTOR, NORTH EASTERN
INSTITUTE OF FOLK MEDICINE (NEIFM), PASIGHAT, ARUNACHAL
PRADESH**

1	Name in Block letters				Affix self attested recent passport size Photograph		
2	Address /Tel No./ Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the closing date for receipt of application						
5	Age of superannuation in the parent organisation						
6	Educational and other Qualifications						
	S.No.	Qualification	Board/Institution	Year of Passing	Percentage/ Position/ Division		
7	Published research work						
	S.No.	Topic		Name of Publication			
8	Details of Employment, in chronological order.						
	Name of Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.						
10	Additional information, if any, which you would like to mention in support of your suitability for the post.						
11	List of documents attached (All documents should be duly self attested. Application should be continuously page numbered)						
	S No.	Name of the documents			Page No		

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Date: _____

Signature: _____

Place: _____

Name: _____

CERTIFICATE / DOCUMENTS TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Director, North Eastern Institute of Folk Medicine (NEIFM), Pasighat, Arunachal Pradesh.
6. The photocopies of APARs/ACRs for the last 5 years duly attested on each page are enclosed.

Date: _____
Place: _____

Signature: _____
Name: _____
Designation: _____
Name of organization: _____

OFFICIAL SEAL